

**KANDIYOHI COUNTY AND CITY OF WILLMAR ECONOMIC DEVELOPMENT COMMISSION (EDC)
JOINT OPERATIONS BOARD OF DIRECTORS (OB)
BUSINESS RETENTION & EXPANSION/RECRUITMENT (BRE/R) COMMITTEE
TECHNOLOGY ADVISORY COMMITTEE
MINUTES
June 5, 2009
EDC Office, Willmar**

Present: Dean Bouta, Kathy Dillon, Don McGrath, Jim Millard

Staff: Jean Spaulding, Assistant Director

Secretarial: Melissa Ball-Warriner, Legal & Administrative Assistants, Inc. (LAA)

Chair, Jim Millard, called the meeting to order at approximately 7:31 a.m.

MINUTES—

IT WAS MOVED BY Dean Bouta, SECONDED BY Don McGrath, to approve the minutes of December 5, 2008 and March 6, 2009 meetings as mailed or e-mailed. MOTION CARRIED

UNFINISHED BUSINESS—

Members. Discussion was held regarding current members of the Technology Advisory Committee. It was suggested to remove Jay Kroona due to not attending meetings and Diane Schulte because she is out of town quite often. Jim Millard suggested inviting Local-e-connected website designers to become committee members. Dean Bouta mentioned there could be a conflict of interest during web seminars, committee members who design websites would pick up business. The same issue would apply to Charter or Entel. Possibility would be to change the amount of voting members. If website designers are going to become members, they would be able to give comments and suggestions to issues, however, not vote. It was requested an email invite be sent to web designers to encourage membership.

Website grant update. Jean Spaulding gave background information regarding the history of the Blandin website grants. Outstanding funds from a 2008 grant designee are available for use in 2009 website grant funds. Funding was originally approved for 10 of 17 applicants, but later became available for the remaining 7. The approval process regarding website designers that are not already approved as Local-e-connected designers will be evaluated through *Tracey Information Services* at a cost per analysis of \$50.00.

NEW BUSINESS—

Volunteer appreciation and awards. Spaulding discussed that in lieu of a banquet, a tabloid insert is being created and will be published in the *West Central Tribune* this September to recognize award recipients. The tabloid will also promote the EDC's new website.

2010 budget. Spaulding informed the committee that the EDC's preliminary levy must be submitted to Kandiyohi County by September 15, 2009. There will be a zero budget increase for

2010. Committee goals are to be included with the budget request. Discussion was held regarding hosting a seminar, more educational in nature, and not spending all funds for one large seminar, but instead hosting multiple short seminars on different topics. Seminar emphasis should be toward the goals and focus on education. It was suggested this committee's 2010 goals be further discussed via email.

There being no further business, the meeting was adjourned at approximately 8:26 a.m.

NEXT MEETING—The next regular committee meeting is **7:30-9:00 a.m., Friday, September 11, 2009**, at the EDC office.